



## Morden Mount Primary School

Lewisham Road, London SE13 7QP

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Thursday 27th July 2023

### School Operations for the next academic year (2023/24)

We have reviewed our operations and have found, this year, that using different gates has helped us manage the flow of parents around our school and we will continue this in September, please see times for the start and end of each day listed below.

School will be closed on Monday 4<sup>th</sup> September and Tuesday 5<sup>th</sup> September 2023 for staff training (INSET).

Children in years 1-6 will return to school on Wednesday 6<sup>th</sup> September 2023

**Nursery will be closed until Monday 11 September 2023** whilst the Nursery staff do interviews for our new Nursery children.

Reception children will start attending from Monday 11 September – letters have been sent out with the children's start dates.

Year Group	Start time	End time	Gate
Nursery AM	8:30am	11:30	Nursery gate
Nursery PM	12:15pm	15:15	Nursery gate
Reception	Children can arrive at school from <b>8:45am</b>	15:25	Nursery gate
Year 1		15:25	KS1 Playground gate
Year 2	Children must be in school by <b>8:55am.</b>	15:25	Nursery gate
Year 3		15:30	Football cage gate Lewisham Road end
Year 4	This will help parents who have to drop children off in different year groups.	15:30	Football cage gate Quaggy end
Year 5		15:30	New KS2 gate
Year 6		15:30	New KS2 gate

### Conversations with teachers

- The best way to get a message to a teacher is by phoning the school office or sending an email. We also encourage parents to phone or email if they are worried about anything in school.
- To help with the smooth start of the school day, teachers are not available for conversations with parents at the beginning of the day.
- Teachers may be available for a short conversation at home time.

### Lateness

- If a child arrives after the gate has closed at 08:55 they must go to the school office
- If a child arrives between 08:55 and 09:30 they will get a late mark on the school register.

I would like to thank all of our families for their support this year.

Lesley Chapman  
Head of School